



**Kaber
Village
Hall**

Minutes of Kaber Village Hall Working Group Meeting

Monday 13th April 2026 Heggerscale

7.30pm

1. Attendees

M Duckett, S Lofthouse, R Green and D Green

2. Apologies

W Belsey, J Lane, L Duckett, C Colson and I Colson

3. Matters Arising

All covered through agenda

4. Legal

No matters or previous actions to cover.

5. Financials

No questions following the circulation of the last financials.

6. Procedures

No matters or previous actions to cover.

7. Work List Update

Thank you to the Craft Club members for organising the storage and making and fitting the curtains.

Roof repairs – no contact heard back from professional roofers.

Rendering has been damaged approximately 8ft high up the wall of the Heritage loos, by an unknown vehicle this month, so this will also be assessed by Joe at the same time to avoid leaks.

ACTION: DG to contact Joe Hird initially and then Mick Birkbeck to see if they are able to look at the roof and the broken tiles. Also investigate damage to rendering.

Alcove for the show cups – no progress to date but this should be completed by the end of August in readiness for the next Kaber Show.

ACTION: DG to send measurements to MD who will cut wood and work with DG to fit.

The notice board has been painted and mounted in its original position. A second is still awaiting restoration work.

Thank you to Julie Lane for the sourcing and installation of a new weatherproof A-frame to prevent the need for laminating.

The ceiling bracket has been mounted and the projector tested at the quiz night. A blue tooth HDMI purchase was made to allow the use of a laptop to show videos etc. A request to allow the connection of mobile phones was investigated, but it was proved technically impossible, as the parish projector does not have the necessary Bluetooth option.

Ladders are still required for meter readings etc.

ACTION: JL to send details of the ladder she found to MD. MD to order ladders and to create a sign to cover Health & Safety.

Push button light – The timer light was broken and stuck on. Conor has disconnected it and is awaiting a replacement.

ACTION: JL to continue liaising with Conor to complete timer switch repairs.

Mike Morland memorial bench – still waiting to hear back from the Morland family.

Water renewal complete.

Thank you to Ian Colson for the drain clearing.

Electrics have been fixed and so the storage heaters are now working.

ACTION: MD/LD to make signs to remind people to lock the back door and to leave the kitchen door open for ventilation purposes.

Thank you to Malcolm Duckett for re-adjusting the cistern on the urinals which had been switched off.

We have run out of gas and so we need to order replacement bottles.

ACTION: MD to order replacement bottles and padlock.

8. Grants

No major updates.

A few webinars have taken place but have not surfaced anything – thank you to Damon Green for attending.

Kaber Village Hall Trust – Charity Number: 1089964

We need to choose one project and get recorded evidence of community buy in – demonstrating likes and dislikes. This was due to be covered at a Craft Club but it is not clear if this took place.

Suggested starting point is a survey of parish residents and users of the hall, to understand views about the Village Hall facilities which can be used to inform any future proposals.

ACTION: MD to draft a short survey and share with DG by end of this week to include reminder for the Kaber Show pre-meeting on 27th April at 7.30pm.

ACTION: MD to distribute locally and LD to take copies to Craft Club and coffee morning

9. Events and Bookings

18th April Coffee Morning

Discussion around whether a coffee machine is worth purchasing. It was decided against at this stage.

27th April: Kaber Show Pre-Meet 7.30pm

Rachel shared list of suggestions for categories.

2nd May: Big Brunch 11am – 1pm

Sarah to take a lead on the organization.

£8 per head was agreed.

Sausage, bacon, eggs, mushrooms, baked beans, homemade bread, toast, fruit juice, blueberry muffins

ACTION: SL to put an advert on Facebook

ACTION: SL, LD and RG to bring air fryers and toasters

ACTION: MD to arrange for three posters to go in A-frame each week at craft: Coffee morning, Kaber Show pre-meet and the Big Brunch

16th May Coffee morning

6th June: Salad and Sweet 12pm – 1.30pm

ACTION: SL to call a small meeting to finalise plans for this event.

10. AOB

Painting of the village hall – Emma has visited the hall to prepare for a quote for the walls only – not white to avoid the necessity to paint the ceiling– to ask Emma for ideas of colours.

ACTION: MD to push forward this conversation.

Date of Next meeting.

1st June 2026 7.30pm – Kaber Village Hall