



# Kaber Village Hall

## Kaber Village Hall Committee Meeting Monday 5<sup>th</sup> February 2024 KVH 6.30pm

### 1. Attendees

Sarah Lofthouse, Damon Green, Malcolm Duckett, Wendy Belsey, Louise Duckett, Julie Lane

### 2. Apologies

Charlotte Hinks, Alan King, Rachel Green

### 3. Legal.

**Constitution**, SL provided the new wording to the constitution to change the minimum number of Trustees required and the minimum number of members on the Committee with voting rights.

The wording was proposed for acceptance by Malcom Duckett, to be used to revise the constitution, seconded by Damon Green and unanimously approved by all those present.

**Committee**, Alan King and Charlotte Hinks have stated that they both wish to step down from the Committee but continue to support KVH as part of the friends group.

The Committee expressed their gratitude for Alan and Charlottes help and support during the transition and events.

### 4. Financials

LD provided a full breakdown of 2023 income and expenditure in order to provide full clarity.

**Outstanding liabilities**

Solicitor for their support in confirming the Lease.  
Electrician for installing the frost-free heating in the toilets.  
Building Insurance – feedback on the proposal by Wed evening.

### **Income awaited**

The balance of the approved grant from Westmorland and Furness Borough Council.

### **3. Procedures**

Hall Booking process and price list – RG has sent a revision of the T&C for feedback.

The proposed hire rates, including a minimum of 2-hour hire, were accepted, and agreed by the Committee.

### **4. Work List Update**

- Gas Reconnection – Gas fitters already approached will not be available for 6 months JL to keep looking for a suitable firm
- Building Survey – The original contact has closed the business, DG looking for alternatives.
- JL has an online meeting with ACT [Action with Communities in Cumbria] discuss options for the future.
- Roof Insulation – cost of additional Rockwool for the loft £450 plus PPE to lay.
- Asset Inventory – JL to update and maintain the document

### **5. Building work Update**

**External work.** Following a meeting with Jason Winder, the original quote provided and accepted by the previous Committee is still valid, the work will start when the weather allows. The work is to cover the removal of the and accepted by front elevation render / pointing the stonework / a sealant to prevent water ingress and re render.

- Discussion around the internal decoration – which may be interim if the decision is made on the internal insulation of the building.
- Discussion on a replacement Kitchen
- Front (brown) door needs to be sealed against the weather as it continues to stick, plus the door requires a sill.

- Large single glazed window, MD to look into the options and costs of secondary glazing.
- SL to look at boxes to store the new crockery to minimise breakage and cleaning

## **6. Grants**

DG to look further into the National Lottery

SL to check the different grants by larger firms and supermarkets.

## **7. Future Event Ideas**

JL to speak to MB regarding a Gardening Club

JL to speak to DD to see if another music evening can be organised.

LD to look into a Family Bingo

Dates for Soup and Sweet to be considered

Easter – it was agreed that a 2024 egg hunt would not be organised.

Village Show – 21<sup>st</sup> September is the target date.

Regular coffee mornings to be arranged.

10am – 12noon Saturdays

3<sup>rd</sup> Saturday in the month

1<sup>st</sup> one to be Saturday 17<sup>th</sup> February – SL offered to bake

Future dates

16<sup>th</sup> March

20<sup>th</sup> April

18<sup>th</sup> May

Provide an ideas box

## **8. AOB**

It was proposed and agreed that there would be a standardised agenda for Committee meetings and the meetings would be held on the 1<sup>st</sup> Monday of each month.